

Academic Year 2016-17

Minutes Of IQAC First Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on 20/06/2016 at 12 noon in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No. 1 : To confirm the composition of IQAC for the academic session 2016-17 and 2017-18.

Resolution No. 1 : With the kind permission of chairperson Dr. Mrityunjay Singh Principal of the college, IQAC body for the two academic sessions 2016-17 & 2017-18 is framed. All the members are accepted the port folio of IQAC as above except Student representative. Student representative is only for 2016-17.

Agenda No. 2 : To confirm the minutes of previous meeting of IQAC.

Resolution No. 2 : Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No. 3 : Celebration of Golden Jubilee.

Resolution No. 3 : Resolved that Golden Jubilee of the college will be celebrated as college has completed 50 years from the date of establishment. Resolved that Prof. Vasant Gaikwad to be appointed as convener for Golden Jubilee program & detailed programme will be chalk out in next meeting.

Agenda No. 4 : Preparation of Academic Calendar & Teaching plan as per semester pattern in B.Sc, B.A. & B.com & yearly pattern in B.A. II, III & B.com. II, III.

Resolution No. 4 : It is resolved that as the curriculum of B.Sc, B.A. & B.com is changed & it is according semester wise, academic calendar should be comprising both the facts semester pattern in B.Sc, B.A. & B.com. & yearly pattern in B.A. II, III & B.com II, III. Further it is decided that syllabus should be completed in due time & evaluation of students should be done by performing the unit tests & full test before the commencement of University Examination. Also it is resolved that concern subject teacher & exam in-charge will be declared the results in due time.

Agenda No. 5 : Result Analysis.

Resolution No. 5 : It is resolved that all the subject teachers will prepare result analysis of University Examination Summer-2016 by quoting number of successful candidates placed in 1st, 2nd & 3rd division & overall passing percentage.

Agenda No. 6 : Optimum use of library & Sports.

Resolution No. 6 : Keeping in a view that optimum use of library by teachers & students is a best knowledge gain process, it is resolved that librarian Ms. M.S. Barki will develop necessary awareness among students by visiting the classes. Also resolved that Prof. Parveenkumar will continuously organise sports for achieving physical fitness of students.

Agenda No. 7 : Submission of AQAR report for the academic session 2015-16.

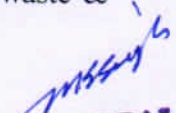
Resolution No. 7 : Resolved that AQAR report of the academic session 2015-16 should be prepared by Mr. R.A. Maske, Coordinator of IQAC as earliest as possible & placed before IQAC committee for detailed observation. Further also it is resolved that report should be sent to the office of NAAC, Bangalore by 30 Sept, 2016.

Agenda No. 8 : Necessity of garbage bins.

Resolution No. 8 : Resolved that for an effective waste disposal system in college, & garbage bins should be placed together at strategic places one for paper, one for biological waste & other for nonbiological waste.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.


Co-Ordinator
IQAC
C.J. Patel College Tirora


PRINCIPAL
J. PATEL COLLEGE,
TIROBA

Minutes Of IQAC Second Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **17/10/2016** Monday at 1.30 PM in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No.1: To confirm the minutes of previous meeting of IQAC.

Resolution No.1: Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No.2: Celebration of Golden Jubilee.

Resolution No.2: Resolved that Golden Jubilee would be celebrated in the month of January 2017. For this celebration, permission for formation of different committees is granted.

Agenda No.3: Banned on chewing tobacco products.

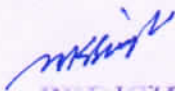
Resolution No.3: keeping in a view, severe danger effect of chewing tobacco products on health, it is resolved that banned on chewing/smoking tobacco products strictly in college premises.

Agenda No.4: Value added courses & gender sensitisation programme.

Resolution No.4: It is resolved that importance should be given to value added courses & gender sensitisation programme.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.


Co-Ordinator
IQAC
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TIRORA

Minutes Of IQAC Third Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **10/01/2017** Tuesday at 1.30PM in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No.1: To confirm the minutes of previous meeting of IQAC.

Resolution No.1: Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No.2: Finalisation of date of Celebration of Golden Jubilee and its activities.

Resolution No.2: Resolved that Golden Jubilee would be celebrated on 17-18 February 2017. Further for this celebration, it is resolved that Vice-Chancellor of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur will be a chief guest & intercollegiate competitions in culture programme will be conducted.

Agenda No.3: Conduction of test examinations and its result declaration.

Resolution No.3: To improve university results, it is resolved that test examinations on full syllabus to be scheduled in month March/April 2017 as usually. Necessary instructions will be issued to Examination Committee. Further it is decided that result would be declared in time and directed to teaching staff to solve the difficulties of slow learners.

Agenda No.4: Effective use of ICT in Teaching, Learning and Evaluation.

Resolution No.4: It is noticed that some of teachers uses ICT to some extent. Not only ICT Technology can help teachers to assess their student's learning but also their performance in the classroom. Use of ICT in assessment involves the use of digital devices to assist in the construction, delivery, storage or reporting of student assessment tasks, responses, grades or feedback. So unanimously resolved that use of ICT in Teaching, Learning and Evaluation to be made compulsory to all teachers on large scale.

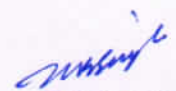
Agenda No.5: Up gradation of college website .

Resolution No.5: It is resolved that there is need of upgradation of college website as there are so many things are missing. Further it is resolved that college website designing committee should be composed as Dr. Miss V.B. Agrawal as convenor & Miss S. R. Bhagwat as Co-convenor .

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.



Co-Ordinator
IQAC
C.J.Patel College Tirora



PRINCIPAL
G. J. PATEL COLLEGE
TIRORA

Minutes Of IQAC Fourth Meeting:

A meeting of Internal Quality Assurance Cell of Chhotabhai Javerbhai Patel Arts & Commerce College Tirora was held on **29/04/2017** Saturday at 1.30 PM in the Room No. 4 under the Chairperson Dr. Mrityunjay Singh Principal of this College.

Following resolutions have been made in this meeting:

Agenda No.1: To confirm the minutes of previous meeting of IQAC.

Resolution No.1: Resolved that the minutes of previous meeting of IQAC be confirmed unanimously.

Agenda No.2: Review about completion of syllabus and results of pre semester test examinations.

Resolution No.2: It is resolved that review regarding completion of syllabus should be collected randomly from the students. Further it is also resolved that concerned subject teachers will identify slow learners by analysing the results of pre semester test examinations and accordingly will help them.

Agenda No.3: Review of working of different bodies framed for enrichment of quality education.

Resolution No.3: Resolved that IQAC body would take the follow-up by organising the visit with the bodies and make suggestions if required.

Agenda No.4: Submission of NAAC report

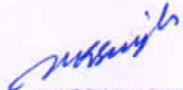
Resolution No.4: As the due for reaccreditation is January 2018 and LOI submission is before six month from due for accreditation ,so it is resolved that different committees criteria wise should be formed to prepare SSR.

Agenda No.5: Submission of AQAR report for the academic session 2016-17.

Resolution No.5: Resolved that AQAR report of the academic session 2016-17 should be prepared by Mr. R.A. Maske, Coordinator of IQAC member alongwith IQAC member as earliest as possible & placed before IQAC committee for detailed observation. Further also it is resolved that report should be sent to the office of NAAC, Bangalore by 30 Sept, 2017.

Meeting was concluded with vote of thanks by coordinator Mr. R.A. Maske.


Co-Ordinator
IQAC
C.J.Patel College Tirora


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